

IIRSA Service Award Nomination & Selection Process

Deadline: September 18

Purpose

As the highest honor awarded by the State, the IIRSA Service Award is presented each year at the state conference. IIRSA, through the presentation of the Service Award, recognizes a member(s) for outstanding service and achievements in the profession to the State Association. The Service Award Committee presents the award at the Business Meeting at the IIRSA State Conference.

Eligibility

The established guidelines governing nominations for this award include the following minimum eligibility requirements:

1. The candidate must be a member of IIRSA and NIRSA. Former members who have retired from the profession retain their eligibility.
2. The candidate should have at least 5 years of experience in the field of recreational sports and 3 years of service within the state.
3. The candidate should exemplify strong standards of ethical behavior, consistent with the IIRSA Vision Statement and the NIRSA Code of Ethics.

Process for Nomination

- Nominator should send a letter of support to the chair of the Service Award Committee addressing as many of the items as possible that relate to the "evidence of leadership" as listed under the criteria below.
- Nominator must provide accurate data relating to dates and accomplishment for sited contributions.
- Letters of support from IIRSA and NIRSA members and others will contribute to documentation of service for the nominee.

Additional information for Nomination Process:

- Nominations shall be carried over for one year and then released unless re-nominated.
- The deadline for submitting nominations for the Service Award is September 18.

Criteria for Nomination and Evaluation

The candidate should have shown evidence of outstanding volunteer leadership in the State Association, and evidence of outstanding leadership in their workplace.

- A. Participating in efforts which are of significant breadth or impact to the services or programs of the State Association
- B. Supporting or contributing to efforts which allow the Association to move through times of transition, change, self-assessment, or planning

- C. Fostering innovation or the fulfillment of new initiatives within the Association
- D. Contributing to the Association's commitment to serve and recruit a diverse membership
- E. Influencing, motivating or supporting the development of students, young professionals, or emerging leaders in the profession
- F. Contributing to the learning or scholarly endeavors of others through such activity as research, assessment, teaching, presentations, or publication development
- G. Accomplishing goals or strategic projects, either through appointed roles or elected office within the Association at the institutional, state, regional, or national level
- H. Enhancing the visibility, awareness, or impact of the profession and/or the Association to other external organizations, business or governing entities, or individuals
- I. Significant contributions in their workplace

Additional Admirable Characteristics (can be used as a tie-breaker):

- Volunteerism with Public or Civic Organizations
- Honors and Awards

Selection Process

The Service Award Committee will:

1. Conduct an appropriate amount of teleconferences with all committee members participating in the discussion and selection of the award recipient(s). All the work of the committee should be conducted confidentially and will follow the NIRSA Confidentiality policy.
2. Use a consistent rating and ranking/point system by all committee members during the selection process to be supported by committee discussion.
3. Narrow the nomination pool to up to three finalist candidates if more than three nominees are being considered.
4. Select the Service Award recipient(s) by committee consensus; barring consensus, by a majority vote of committee members. The committee may select more than one recipient depending on nominee's criteria and number of quality candidates.

Nominations

Submit nominations to the Service Award Committee Chair:

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