



Approved Minutes
NIRSA Foundation Board of Directors Teleconference Meeting
February 11, 2009- 10:00am PST

MISSION STATEMENT: The NIRSA Foundation is a not-for-profit organization committed to education, research and scholarship in the field of recreational sports. The NIRSA Foundation supports the mission of the National Intramural-Recreational Sports Association.

***CONFIDENTIALITY POLICY:** A Foundation Board Member of NIRSA or Non-Director Committee Member shall not disclose Confidential Information. Confidential Information is information that is acquired while participating in an executive session of a meeting of the Board of Directors or of a NIRSA committee that is being conducted in executive session.*

The Chair of the NIRSA Foundation Board and any other Director or any other NIRSA Foundation Board member shall advise individuals to conduct meetings in executive session where confidential information shall be disclosed.

Official minutes of all NIRSA Foundation Board meetings, complete with meeting handout and support materials, are archived at the NIRSA National Center.

Key: FB=NIRSA Foundation Board; NNC=NIRSA National Center; BOD=Board of Directors; "Bold"=Motion; "Italics"=Follow-up Action Item; "Exhibit"=contact the NIRSA National Center (NNC) or NIRSA Foundation Board member for a copy of the "Exhibit."

I. Call to Order

The meeting was called to order at 10:04am (PST).

II. Roll Call

Chair (2008-2009)	Beau Rugg
Vice-Chair (2007-2010)	Eric Stoutner
Vice-Chair (2006-2009)	Bill Crockett
Member (2006-2009)	Mark Fletcher
Member (2007-2010)	Suzi Smith
Member (2008-2011)	Loretta Capra
Member (2008-2011)	Steve Young
Member at Large (2008-2009)	Vicki Highstreet
Member/Secretary & Treasurer	Kent Blumenthal

NNC Staff

Pam Watts, Chief Financial & Strategy Officer
Kendra Hall, Foundation Coordinator, Executive Office Assistant
Alex Backes, NIRSA Intern

III. Approval of Agenda

The February 11, 2009 Agenda was approved as presented.

IV. January 14, 2009 Minutes

MOTION: Highstreet/Smith. Approve January 14, 2009 teleconference minutes as presented. Passed unanimously.

V. NIRSA Foundation Mission and Vision Statements

Young presented the following revised draft (generation #3.1, January 2009) Mission and Vision statements:

VISION: The NIRSA Foundation will lead in providing educational and scholarly opportunities for members of the National Intramural-Recreational Sports Association through the cultivation and distribution of developmental resources.

MISSION: The NIRSA Foundation, through fundraising and stewardship efforts, works in cooperation with the National Intramural-Recreational Sports Association to enhance the effectiveness of collegiate recreational sports by providing its members meaningful opportunities for scholarship, research, and personal and professional development.

MOTION: Young/Highstreet. Approve version 3.1 of revised Mission and Vision statements with the following amendment:

- In the Vision statement, change “promoting” to “providing”

Passed unanimously.

Action Item: NNC will do appropriate search of documents and literature to replace old Mission and Vision with new Mission and Vision.

Rugg stated his appreciation to those who worked on this revision and to Young for taking the lead on this project.

V. The NIRSA Foundation Policy on Corporate Sponsorship & Fundraising

Stoutner gave an overview of the revisions to the NIRSA Foundation Policy on Corporate Sponsorship & Fundraising. The Board discussed the exclusivity clause and agreed that any existing agreements would be upheld, but new agreements would follow the policy and not provide exclusivity.

MOTION: Fletcher/Smith. Approve the NIRSA Foundation Policy on Corporate Sponsorship & Fundraising as presented. Passed unanimously.

Action: Smith will send minor edits to Watts. The policy will be updated and re-sent to the Foundation Board.

Action: The NIRSA Foundation Policy on Corporate Sponsorship & Fundraising will be posted on the website and added to the Foundation Board Manual.

VI. Scholarship Update

Rugg reported that all recipients have been contacted and have confirmed their acceptance of the scholarships. Smith stated her appreciation for the large number of applications that were submitted for 2009. Capra recommended opposing committees have the opportunity to review the applications for the selected applicants in order to familiarize themselves with the individuals prior to conference.

The FB agreed that an essay should be a requirement for future student applications.

Action: Smith and Crockett will begin working on contacting the scholarship recipients regarding conference schedules, etc.

VII. 2009 NIRSA Annual Conference

1. Meetings

The following meeting times have been confirmed for the 2009 NIRSA Annual Conference:

- Annual Meeting of Members: Thursday, April 2, 9:30-10:00am
- Year-End Meeting: Thursday, April 2, 10:00-11:00am
- New Board Meeting: Saturday, April 4, 1:30-2:30pm

2. Opening General Session

Highstreet requested that Rugg's comments at the Opening General Session at the Annual Conference be less than ten minutes long. The FB agrees that this presentation should include scholarship winners, Bingham student match, information about the quilt raffles and reaching \$1 Million Milestone.

3. VIP Reception Update

The VIP Reception that will be held on Wednesday, April 1, 2009 at Flemings. Smith will be sending invitations on February 24, 2009 to all Gold Level donors and above RSVPs will be requested by March 23, 2009 although Flemings will be flexible with reservations up to 48 hours in advance of the event. Smith is working on the VIP Reception map that will be sent with the invitation as well.

Action: Smith will contact Valerie McCutchan and Kent Blumenthal at the NNC regarding USTA attendees at the 2009 VIP Reception.

Action: Hall will cross reference Gold Level donors and above with conference registrants one week prior to conference and report any changes to Smith.

Student Match Update

Rugg reported that as of March 1, 2009 all student donations will count toward the matching campaign. A cap for the Bingham's student match has not yet been determined.

4. Marketing Materials

Rugg distributed a revised version of the 2009 Annual Giving Brochure, incorporated the FB's suggested revisions. The FB had no requests for additional signage or marketing materials for the Annual Conference.

VIII. Nominations for Foundation Board of Directors

MOTION: Smith/Fletcher. Move into Executive Session. Passed unanimously.

MOTION: Smith/Capra. Move out of Executive Session. Passed unanimously.

Action: Hall will send possible times to Rugg for a teleconference meeting of the nominating committee.

IX. Old Business

1. NIRSA Know Articles – the following articles will be submitted for upcoming issues of the NIRSA Know:

- Giving Campaign-Smith
- Scholarship winners-Smith
- Quilt info-Crockett
- Foundation events at Annual Conference-Smith

2. Golf Tournament Update

Young reported that there are six new sponsors for the Golf Tournament this year. This will add approximately \$1,500-\$1,600 to the revenue.

X. New Business

Rugg inquired about when financial reports will be available to the FB. Watts reported that she will have them prepared no later than the Annual Conference.

The FB determined that there will be no summer meeting for 2009. The Midyear Meetings are tentatively scheduled for September 21-23 in Anaheim, CA and will overlap the NIRSA BOD Midyear Meetings.

Action: Bach will contact the hotel in Anaheim and follow up with the FB regarding the availability of rooms at the host hotel.

XI. Adjournment

The next teleconference meeting is scheduled for March 11, 2009 at 10:00am (PST).

**MOTION: Rugg/Capra. Adjourn the meeting at 11:11am (PST).
Passed unanimously.**