



Approved Minutes
December 19, 2007 Teleconference Meeting
10:00-11:00 AM (Pacific)

MISSION STATEMENT: The NIRSA Foundation is a not-for-profit organization committed to education, research and scholarship in the field of recreational sports. The NIRSA Foundation supports the mission of the National Intramural-Recreational Sports Association.

***CONFIDENTIALITY POLICY:** A Foundation Board Member of NIRSA or Non-Director Committee Member shall not disclose Confidential Information. Confidential Information is information that is acquired while participating in an executive session of a meeting of the Board of Directors or of a NIRSA committee that is being conducted in executive session.*

The Chair of the NIRSA Foundation Board and any other Director or any other NIRSA Foundation Board member shall advise individuals to conduct meetings in executive session where confidential information shall be disclosed.

Official minutes of all NIRSA Foundation Board meetings, complete with meeting handout and support materials, are archived at the NIRSA National Center.

Key: NNC=NIRSA National Center; BOD=Board of Directors; "Bold"=Motion; "Italics"=Follow-up Action Item; "Exhibit"=contact the NIRSA National Center (NNC) or NIRSA Foundation Board member for a copy of the "Exhibit."

I. Call to Order

The meeting was called to order at 10:10 am PST.

II. Roll Call

Chair (2005-2008)	Beau Rugg
Vice-Chair (2007-2010)	Eric Stoutner
Vice-Chair (2006-2009)	Bill Crockett
Member (2005-2008)	Dave Koch
Member (2006-2009)	Mark Fletcher
Member (2007-2010)	Suzi Smith
Member at Large (2007-2008)	Tom Kirch
Member, Business Rep. (2007-2008)	Loretta Capra
Member/Secretary & Treasurer	Kent Blumenthal
NNC Team	Karen Bach
	Monica Nelson

III. Approval of Agenda

The Board approved the agenda as presented.

IV. November Teleconference Minutes

MOTION: Capra/Smith. Approve November teleconference minutes as presented. Passed unanimously.

V. Board Discussion

NNC Representative

Blumenthal reported that he is currently spread too thin with NIRSA tasks. He wants to be able to serve the needs of everyone, including the Foundation, but it is impossible to be all places at once.

Blumenthal presented the following proposed NIRSA Foundation Bylaws amendment to be added to Section 2. Composition:

Section 2. Composition. The Board of Directors shall consist of nine members to be known as the Foundation Board of Directors (the "Foundation Board"). Six of the members must be Professional Members, Professional Life Members or Emeritus Members of NIRSA. The other members shall be the President and the Executive Director of NIRSA ("Designated Directors"), and one business representative, who expresses an interest in serving on the Foundation Board, to be nominated by the Executive Director and confirmed by a majority vote of the Foundation Board. **[INSERT:] The Executive Director of NIRSA may appoint an employee of the NIRSA National Office to attend meetings of the Foundation Board as a substitute for the Executive Director as a Designated Director. Any such person so appointed by the Executive Director shall not be a voting member of the Foundation Board while attending Foundation Board meetings in such capacity as the alternative to the Executive Director in the Executive Director's capacity as a Designated Director.**

Blumenthal has assigned Karen Bach as the senior-level NNC staff member to work with the NIRSA Foundation BOD. With Bach actively involved, Blumenthal expects there will be little need for him to be at NIRSA Foundation meetings in the future, other than on an 'as needed' basis.

Comments from Foundation Board:

Stoutner thinks this is a win-win situation. Advised the board that they strongly consider the change.

Smith is now more comfortable with it than when it was originally presented. Knowing that Blumenthal is not delegating his authority, and knowing that not all meetings are equally important.

Capra relates this to the NIRSA President's position: attend when able and give valuable input.

Koch voiced concern about the change. Asked why we don't just change the composition of the Board and put Bach into the position as a member?

Asked if we could implement this as an interim change to see how well it works out.

Fletcher indicated that he needs to think about this change. He sees the value but wants to point out the importance of collective memory of the Board as a whole. There are interesting options here, and he appreciates Koch's question as to whether this is an interim change. Fletcher appreciates Blumenthal's input and perspective and the value it lends to the Foundation Board.

Realizing that this is not a permanent substitution, the Board tentatively approves of the change, but would like more time to assess the situation.

Action: Rugg will add the proposed NIRSA Foundation Bylaws amendment to the January 23 teleconference agenda for a vote at that time.

VI. Fiscal

Rugg reported that he conversed with Watts on December 14, and all of the information will be ready for the January conference call.

Action: Watts will have the endowment funds spreadsheet and 2007-2008 budget prepared in advance of the January 23 teleconference.

VII. Annual Conference

• Giving Brochure

Capra reported that she is in the process of compiling quotes to use in the brochure. Rugg reported that design staff at the Ohio State University is working on the brochure. Bach informed the board that all items to be printed at the NNC will need to be received at least five weeks before the Annual Conference.

Action: Nelson will send the previous giving brochure to Rugg as a .pdf file.

Action: Capra will send the quotes to Rugg in early January 2008.

Action: The brochure will be in final draft form by the end of January 2008.

Action: Nelson will review the deadlines for printing at the NNC and inform the Board.

• Foundation Display at Career Opportunities Center

Nelson requested clarification regarding what type of display is desired at the COC location. Smith reported that there is space for such a display, and suggested placing a small tabletop sign directing visitors to the Foundation table, along with some of the giving brochures.

Action: Smith/Nelson will discuss and finalize the desired display in January 2008.

• Scholarship Update

The Board discussed the issue of undergraduate students applying for Foundation scholarships other than the SoCal or Texas Endowments. The rationale for limiting the field to graduating seniors and graduate students only is that graduate or senior students are likely to

be more serious in their consideration of recreation as a career field and are therefore more likely to benefit from development opportunities.

Blumenthal voiced concern that opening the opportunity to students at all levels would create an overwhelming workload. Furthermore, the number of scholarships would not increase proportionately to the increase in applications.

The Board agreed that awarding scholarships to senior students lends to the esteem of receiving a Foundation Scholarship, and that all general student scholarship awards are for graduating seniors or graduate students, unless otherwise specified.

Action: Capra will include this update in the Foundation Manual revision.

Action: Nelson will forward any inquiries regarding scholarships and eligibility to Rugg.

Action: Rugg will inform the inquiring parties that the distinction is correct: only graduating seniors and graduate students are eligible, except when otherwise specified by a particular endowment.

- **USTA Update**

Kirch schedules the agenda for the opening session. Rugg inquired how soon Kirch would need to know whether to recognize USTA at the opening session.

Action: Kirch will follow up with Rugg regarding the time frame for when he needs this.

VIII. Architect Circle Update

Fletcher reported that work is continuing on the Architect Circle.

Fletcher suggested that the Facility Construction Report be provided to the members of the Architect Circle, for increased service.

Action: Fletcher, Smith, Rugg will continue to correspond and determine a launch date.

Action: Bach will provide Fletcher, Stoutner, Rugg, and Smith with a list of all current associate members.

IX. Corporate Brochure

Stoutner reported that the Corporate Brochure is currently in the queue for printing. This brochure has not been redesigned since the 1990s. This brochure would be something to provide to a corporation to give them information and to lend validity to the potential sponsorship. The Board agreed that information about the Architect Circle does not need to be incorporated into this brochure, because it is not completely relevant.

Action: Stoutner/Smith will correspond and will present a draft at the February 20, 2008 teleconference. The brochure will be completed and printed in advance of the Annual conference.

X. Old Business

None

XI. New Business

Scholarship Timeline

Nelson/Bach reported that there is a conflict with the scholarship timeline as it is set, relating to the timeline for printing the Annual Conference program. The final list of winners needs to be received at the NNC by February 1st for inclusion in the program; therefore the original timeline needs to be condensed.

The timeline as revised and agreed upon is as follows:

Application deadline (unchanged) – January 15
Nelson to submit scholarship applications to Bill Crockett – January 16
Applications to Board web page by close of business – January 17
Ratings to Selection Committee – January 23
Selection Conference call – January 24, 1:00 pm Eastern Time
Notify Winners – January 25
Winners must accept by – January 29
Names to NNC for Conference Program by – February 1
Non Winners notified – February 1

Action: Selection Committee will hold their conference call at 1 pm Eastern time, January 24, to determine the winners.

Action: Nelson will schedule the selection call and provide the call-in numbers to the board.

XII. Adjournment

Rugg adjourned the meeting at 11:35 am PST.