



Approved Minutes
December 14, 2006

MISSION STATEMENT: The NIRSA Foundation is a not-for-profit organization committed to education, research and scholarship in the field of recreational sports. The NIRSA Foundation supports the mission of the National Intramural-Recreational Sports Association.

CONFIDENTIALITY POLICY: A Foundation Board Member of NIRSA or Non-Director Committee Member shall not disclose Confidential Information. Confidential Information is information that is acquired while participating in an executive session of a meeting of the Board of Directors or of a NIRSA committee that is being conducted in executive session.

The Chair of the NIRSA Foundation Board and any other Director or any other NIRSA Foundation Board member shall advise individuals to conduct meetings in executive session where confidential information shall be disclosed.

Official minutes of all NIRSA Foundation Board meetings, complete with meeting handout and support materials, are archived at the NIRSA National Center.

Key: NFB=NIRSA Foundation Board; NNC=NIRSA National Center; BOD=Board of Directors; "Bold"=Motion; "Italics"=Follow-up Action Item; "Exhibit"=contact the NIRSA National Center (NNC) or NIRSA Foundation Board member for a copy of the "Exhibit."

I. Call to Order

9:02 am-

Kent

II. Roll Call

Kent

Chair (2004-2007)	Loretta Capra
Member (2004-2007)	Jim Nasiopulos
Vice-Chair (2005-2008)	Beau Rugg
Member (2005-2008)	Dave Koch
Member (2006-2009)	Mark Fletcher
Member (2006-2009)	Bill Crockett
Member at Large (2006-2007)	Maureen McGonagle
Member, Business Rep. (2006-2007)	Suzette Smith
Member/Secretary & Treasurer	Kent Blumenthal
NNC Team	Heidi Cleary
Karen Bach	

III. Approval of Agenda

MOTION: To accept Agenda as order of consent. Passed unanimously.

IV. Minutes – November 16, 2006

MOTION: Smith/Nasiopulos to accept minutes as presented. Passed unanimously.

V. Board of Directors Update

No report at this time.

VI. NSC – NIRSA Foundation

No report at this time.

ACTION: Blumenthal/Cleary will have “live” names removed from NIRSA KNOW article regarding leadership opportunities applications.

VII. Financial Update

No report at this time.

VIII. Review of ‘internal working document’ for Corporate Partners

Smith thinks that this was an excellent use of time. The board would like to thank Bach for her work.

IX. Financial Recommendations Committee

No report at this time.

X. Leadership Opportunities & Volunteer Opportunities at the Conference

Capra stated that she would like to see the request for session monitors and other volunteers bundled together into one eFAST rather than have a bunch of individual emails. Other members of the board thought this would be a good idea as well.

ACTION: Cleary will coordinate with Director of Education, Carol Hobrock, to get volunteer opportunities coordinated into one request. Blumenthal/Cleary will get back to board with volunteers deadline.

XI. Board Selection process

On hold until after January 15th.

ACTION: Cleary will receive the applications for the selection committee. A list of names will be sent to the entire board, but only the selection committee will receive the entire application (Capra, Rugg, Blumenthal, and McGonagle).

ACTION: Cleary will wait for selection committee to set a meeting date and then will schedule a teleconference.

XI. Athletic Business Update

MOTION: Smith/Nasiopulos. Move into executive session. Passed Unanimously.

MOTION: Nasiopulos/Rugg. Move out of Executive Session. Passed Unanimously.

XII. Foundation Website

The Foundation Board commented that the NIRSA website has been greatly improved. The board was in agreement that they like the new search button. Most of the requested improvements have been done and the other requests have been added to the punch list, and will be addressed after the first of the year.

XIII. Strategic Map

Crockett addressed the second item (under 07/08 Strategies) and suggested adding benefits after roles and relationships of the NIRSA, NSC, and Foundation Boards. Rugg suggested that in the first section (06-07 Accomplishments) “Efforts to steward and retain corporate donors initiated” be added. Capra will complete the Foundation Board’s additions to the strategic map today.

XIV. Scholarship Applications / Review

Nothing to review at this time. Capra, Rugg, and Nasiopulos are on the committee.

Student & Professional Applications

- a. On website by November 1
- b. Sent from NNC to Board by Thursday, January 18
- c. Results due back to NNC and Capra Monday, January 29
- d. Winners notified by both email and snail mail by February 9 and asked to confirm acceptance by February 12
- e. Selection Committee meeting Friday, February 2, time tbd
- f. Everyone else notified February 16
- g. *Any suggestions for online director verification?*

XV. Annual Conference

- a. Golf Tournament
Dave is currently working with CGA, otherwise everything in place.
- b. Conference Schedule
 - i. Scholarship Breakfast location – tbd in 2007
The cost of the breakfast is higher than expected but the Foundation Board agreed that it is of value and will be funded.. Cleary will finalize details.
 - ii. Foundation Board meeting locations – tbd in 2007
 1. Annual Meeting of Members
 2. End of Year
 3. New Board
 - iii. Foundation Social
 1. Wednesday, April 18, 6-8 p.m., Lounge A in Convention Center
 - iv. Quilt Raffle update
No update

XVI. NIRSA Foundation Corporate Partners

MOTION: Smith/Nasiopulos to move into Executive Session to discuss Corporate Partners. Passed unanimously.

MOTION: Nasiopulos /Rugg to move out of Executive Session. Passed unanimously.

XVII. Unfinished Business

a. Should there be additional time for meeting at Annual Conference – Monday?
Capra asked for input on having an additional work session. The Board agreed that Tuesday, April 17, 2007 evening would be a good time but that a separate meeting room would not be necessary.

ACTION: Cleary will have Kiki Alexander, Assistant to Executive Director, add a tentative Tuesday evening work session of NIRSA Foundation Board to the VIP schedule. Location TBA

- b. Foundation Board Composition
- c. Other?
- d. Bill Crockett mentioned the Be A Star Campaign. He suggested the Foundation Board come up with strategies and ideas to promote it at conference. The board will brainstorm and report at a future meeting.

XVIII. Midyear meeting dates (Board of Directors: October 6-8, 2007)

Foundation Board will look at calendars and suggest possible date.

XIX. Teleconference schedule – 9:00a.m. Pacific Time

- a. January 11
- b. February 1
- c. March 1
- d. April 5

XX. Adjournment

MOTION: Smith/Blumenthal. Move to adjourn. Passed unanimously

Chair Capra adjourned meeting at 10:20a.m. Pacific Time