

MICHIGAN INTRAMURAL-RECREATIONAL SPORTS ASSOCIATION BYLAWS

ARTICLE 1 - NAME

The official name for the state association is the Michigan Intramural Recreational Sports Association (MIRSA).

ARTICLE II - PURPOSE

The purpose of the Association shall be to promote and enhance the quality of recreational sports programs in various settings throughout Michigan. This may be accomplished through professional meetings, publications, and/or other methods for the dissemination of ideas. All policies and activities shall be consistent with the philosophy of the National Intramural-Recreational Sports Association (NIRSA).

ARTICLE III - MEMBERSHIP

Section I. Professional

Any current NIRSA professional member is entitled to an individual membership in MIRSA. Members are entitled to all rights and privileges of the Association. Non-NIRSA members are welcome to participate in the Association's activities, but do not have a vote at any business meeting.

Section II. Student

Any current student NIRSA member, graduate or undergraduate, is entitled to student membership in MIRSA. Student members shall receive all newsletters, shall be entitled to attend all meetings and may hold appointive positions on committees. Student members shall not be eligible to vote on official business at any state business meeting, nor can they hold an elective office.

ARTICLE IV - STRUCTURE

Section I.

The Association shall be a state organization and a state association member within the NIRSA. The Association shall meet the following criteria to maintain state association membership within the NIRSA:

- A. Maintain consistency of purpose with the NIRSA
- B. A minimum of 55% of the Association's professional members must also hold professional membership in the NIRSA.
- C. Each elected officer in the Association must maintain membership in the NIRSA.
- D. Possess continuing proof of the tax exempt status with the Internal Revenue Service.
- E. The State Director must be able to provide appropriate materials for periodic review to assure that the NIRSA's intended purpose is being maintained.

- F. The State Director's term of office must coincide with the term of the Region III Vice-President of the NIRSA.
- G. At the end of the MIRSA Business Meeting (held at the Annual National Conference) newly elected Officers will assume leadership of the association.

Section II.

An executive committee shall be formed to serve the membership in conducting the business of the Association.

ARTICLE V - OFFICERS

Section I.

The Association shall elect a State Director , an Associate State Director, a Secretary and a Treasurer. All such officers must be NIRSA members and MIRSA members and affiliated with an institution/agency within the state.

Section II.

The elected officers' terms must coincide with the term of the Region III Vice-President of the NIRSA. The election shall be conducted at the Annual State Workshop, coinciding with the year of the election of the Regional Vice-President.

Section III.

The appointed offices shall be the Workshop Host, Student Representative, and Corrections Representative. The terms of these appointments shall be for one year and be determined by the Executive Committee.

Section IV.

The management of the Association shall be entrusted to the Executive Committee, which shall consist of the State Director, the Associate State Director, the Secretary, the Treasurer, the Student Representative, and the Corrections Representative.

Section V.

- A. In the event the State Director's office becomes vacant, the Regional Vice-President shall appoint a State Director to complete the term. The Executive Committee shall submit to the Regional Vice-President its recommendation to fill the State Director vacancy.
- B. If the Associate Director, Secretary or Treasurer's office becomes vacant, a replacement shall be appointed by the State Director following a recommendation by the remaining members of the Executive Committee.
- C. Any appointive office which becomes vacant shall be filled by appointment by the State Director to complete the term.

Section VI.

- A. State Director
The Director shall preside at all meetings, enforce the by-laws, and carry out the will of the membership. The State Director shall prepare and

distribute the state newsletter. He/she shall coordinate the election or appointment of all officers and/or committees.

- B. Associate State Director
The Associate State Director shall assist with the preparations for the State Workshop. He/she will assist with the compilation and completion of NIRSA required paperwork.
- C. Secretary
The Secretary shall keep minutes of all meetings and maintain an updated mailing list of members. He/she will maintain a current copy of the Association By-Laws. He/she shall conduct the annual membership drive.
- D. Treasurer
He/she shall maintain all financial records and submit an annual report at the MIRSA Business Meetings. The Treasurer also served a member of the MIRSA Finance Committee.
- E. Student Representative
He/she shall provide student-oriented information for the newsletter, coordinate information with the regional student representative, and conduct a student session at the Annual State Workshop.
- F. Corrections Representative
He/she shall provide corrections-oriented information for the newsletter, coordinate information among correction institution members and conduct a corrections session at the Annual State Workshop.

ARTICLE VI - MEETINGS

Section I.

Each year at the State Workshop, a state business meeting shall be conducted. The selection of the date and location of subsequent workshops shall take place at this meeting.

Section II.

Each year a state business meeting will be conducted at the NIRSA Annual Conference.

Section III.

In order for a quorum to exist, the Association membership in attendance must be a minimum of 20% of the current professional members.

Section IV.

Procedures as indicated in Robert's Rules of Order shall be followed.

ARTICLE VII - COMMITTEES

Section I. Ad-Hoc Committees

Ad-Hoc Committees shall be appointed by the State Director as deemed necessary.

The Ad-Hoc Committees shall be:

- A. Bylaws and Operating Code
- B. Nominations and Elections
- C. State Workshop
- D. Finance
- E. Championship and Special Events
- F. Fitness
- G. Awards
- H. Facilities

ARTICLE VIII - FEES AND DUES

Section I.

An annual state membership fee shall be assessed. The fee amount for the following year will be proposed to the membership for approval by the membership at the Annual business meeting each year. The Membership Year will be September 1 through August 31. The Treasurer shall be responsible for collection of the membership fee. The current fee is \$10.00 per person.

Section II.

The Workshop Host shall determine the workshop registration fee with approval from the Executive Committee.

ARTICLE IX - AMENDMENTS AND BYLAWS

Section I

The bylaws may be amended at any state business meeting of the Association provided that (1) the proposed amendment is presented in writing to the entire membership a minimum of thirty days in advance of the scheduled meeting, and (2) that two-thirds of the quorum approves the said proposed amendment.

Section II

Committee operating protocol shall be recognized as an approved operating code. Operating codes may be adopted or changed by a majority vote of the quorum at any state business meeting.

Revised November 4, 2005