



Minutes
NIRSA Foundation Board of Directors
November 9, 2011
Teleconference Meeting

MISSION STATEMENT: The NIRSA Foundation, through fundraising and stewardship efforts, works in cooperation with the National Intramural-Recreational Sports Association to enhance the effectiveness of collegiate recreational sports by providing its members meaningful opportunities for scholarship, research, and personal and professional development.

VISION: The NIRSA Foundation will lead in providing educational and scholarly opportunities for members of the National Intramural-Recreational Sports Association through the cultivation and distribution of developmental resources.

***CONFIDENTIALITY POLICY:** A Foundation Board Member of NIRSA or Non-Director Committee Member shall not disclose Confidential Information. Confidential Information is information that is acquired while participating in an executive session of a meeting of the Board of Directors or of a NIRSA committee that is being conducted in executive session.*

The Chair of the NIRSA Foundation Board and any other Director or any other NIRSA Foundation Board member shall advise individuals to conduct meetings in executive session where confidential information shall be disclosed.

Official minutes of all NIRSA Foundation Board meetings, complete with meeting handout and support materials, are archived at the NIRSA National Center.

Key: FB=NIRSA Foundation Board; NNC=NIRSA National Center; BOD=Board of Directors; "Bold"=Motion; "Italics"=Follow-up Action Item; "Exhibit"=contact the NIRSA National Center (NNC) or NIRSA Foundation Board member for a copy of the "Exhibit."

I. Call to Order

Chair Rugg called the Wednesday, November 9, 2011 teleconference to order at 10:02am.

II. Roll Call

Chair (2009-2012)	Beau Rugg
Vice-Chair (2010-2013)	Eric Nickel
Member at Large (2011-2012)	Steve Young
Member (2010-2013)	Dave Koch
Member (2010-2013)	Suzi Smith
Member (2009-2012)	Loretta Capra
Member (2011-2014)	Jennifer Rezac
Member (2011-2014)	Stan Shingles
Designated Director (2011-2012)	Mike Waldron

NNC Staff

Brittany Rejda, NIRSA Foundation and Event Management Coordinator
Pam Watts, Deputy Executive Director

III. Approve Minutes

- a. October 12, 2011 Teleconference Minutes

MOTION: Rugg/Smith. Approve October 12, 2011 teleconference minutes. Passed unanimously.

IV. BOD Recruitment

- a. Position Description

Watts stated that the NNC will launch the call to leadership in the November 16, 2011 eFAST NEWS with a joint deadline of January 17th, 2012. The Board discussed the draft position description.

MOTION: Nickel/Smith. Approve the Board of Directors position description with changes of location of the pattern of giving from the Applicant's *Minimum Qualifications* to the *NIRSA Foundation Board Member Expectations*. Passed unanimously.

- b. Communication Plan/Timeline

After the call to leadership common deadline of January 17, 2012 the Board selection committee will recommend a slate to the Foundation Board in advance of the Annual Meeting of Members in Tampa. The Board selection committee consists of the NIRSA Foundation Chair, Vice Chair, and one other Board Member to be appointed by the current Chair.

V. Program Funding

- a. Grant Program

The Board of Directors continued discussion about the merits of a grant program. Rugg suggested a grant program be launched in 2013, and that support of a NIRSA educational program (e.g. Career Opportunities Center or the National School of Recreational Sports Management) be considered for 2012.

Action Item: Rugg will contact Matt McGregor, Chair of the NSRSM Faculty to see if there is a specific need for the National School of Recreational Sports Management.

Action Item: Young, Capra, and Smith will propose details for a grant program for and present to the Foundation Board at the January 2012 teleconference.

VI. Financials (Exhibit)

- a. Operating Budget

Watts reviewed the financial report and proposed FY2012 operating budget, which included updates from discussion at the 2011 midyear meeting..

MOTION: Young/Smith. Approve the FY2012 operating budget as presented. . Passed unanimously.

b. RFP

Watts updated the Board about the RFP review process and thanked Rugg and Young for participating on the review team. Watts anticipates a decision by the end of 2011. Watts suggested that a subcommittee of the Board be convened to determine communication expectations from the Foundation Investment Advisor.

VII. Endowment MOU Template

a. Gartenberg Endowment

Rejda reported that the NNC had received the signed copy of the Gartenberg Endowment MOU.

Action Item: Rejda will send a copy of the fully executed Gartenberg Endowment MOU to Mitch Gartenberg and all Board members

b. Other

Smith reported that the SoCal and Salado Endowment MOUs are in process..

VIII. Braden Raffle

a. Update

Capra reported that Laurie Braden and her sister are determining dates to include as options for the Braden auction. Braden would like the minimum bid to be \$500; bidding to open prior to the 2012 NIRSA Annual Conference and close the bidding at either the POC or the LBGTQI Social. Rezac suggested methods to communicate the auction.

Action Item: Rejda will check to see if announcement of the winner of the Braden Auction can be included at the 2012 NIRSA Annual Conference Closing General Session.

Watts reported that research is underway to find an online auction platform. Board Members confirmed they would like an online auction so members who are not able to attend the Annual Conference have a chance to bid.

Action Item: Foundation Board members to forward vendor suggestions for an online auction platform.

IX. Architect Circle

Young confirmed that over 30 letters have been sent to architecture firms and that follow ups are scheduled within the next 10 days. Rejda confirmed that the check from Hughes Group has been received at the NNC. Smith confirmed that PSA-Dewberry will be sending their check soon.

X. Work Team Updates

a. Scholarships

Capra stated that she has already shared some information with the Scholarship Work Team and that she will follow up with Chris Muller. Board confirmed that the group working on the professional scholarships will make the decisions on the new J. Michael Dunn Professional Scholarships.

b. Legacy Team

Smith will follow up with Darcy Bingham about being on the Legacy Work Team

c. Marketing

Rezac finalized the Marketing Work Team and hosted the first teleconference.

Another teleconference of the work team, Rezac and Rugg will be scheduled.. Rezac will direct the work team to generate a list of questions about Foundation marketing goals and then review with the Board to provide direction. Rugg added that what the NIRSA Foundation is and what it does needs to be the work team's main focus.

Nickel would also like them to work on the Community Service Project since it is the NIRSA Foundation's newest conference event.

d. Other

Waldron added a quick reminder of the upcoming conference teleconference.

XI. New Business

Young asked the Board to review the NIRSA Foundation web pages for dated materials.

Action Item: Website updates will be sent to Rejda.

Watts updated the Board about NIRSA's website re-design process.

XII. Adjournment

MOTION: Koch/Nickel. Adjourn the teleconference at 11:38am PST. Passed unanimously.