



**Approved Minutes**  
**NIRSA Foundation Board of Directors**  
**October 12, 2011**  
**Teleconference Meeting**

*MISSION STATEMENT: The NIRSA Foundation, through fundraising and stewardship efforts, works in cooperation with the National Intramural-Recreational Sports Association to enhance the effectiveness of collegiate recreational sports by providing its members meaningful opportunities for scholarship, research, and personal and professional development.*

*VISION: The NIRSA Foundation will lead in providing educational and scholarly opportunities for members of the National Intramural-Recreational Sports Association through the cultivation and distribution of developmental resources.*

***CONFIDENTIALITY POLICY:** A Foundation Board Member of NIRSA or Non-Director Committee Member shall not disclose Confidential Information. Confidential Information is information that is acquired while participating in an executive session of a meeting of the Board of Directors or of a NIRSA committee that is being conducted in executive session.*

*The Chair of the NIRSA Foundation Board and any other Director or any other NIRSA Foundation Board member shall advise individuals to conduct meetings in executive session where confidential information shall be disclosed.*

Official minutes of all NIRSA Foundation Board meetings, complete with meeting handout and support materials, are archived at the NIRSA National Center.

*Key: FB=NIRSA Foundation Board; NNC=NIRSA National Center; BOD=Board of Directors; "Bold"=Motion; "Italics"=Follow-up Action Item; "Exhibit"=contact the NIRSA National Center (NNC) or NIRSA Foundation Board member for a copy of the "Exhibit."*

**I. Call to Order**

Chair Rugg called the Wednesday, October 12, 2011 teleconference to order at 10:09am.

**II. Roll Call**

Chair (2009-2012)	Beau Rugg
Vice-Chair (2010-2013)	Eric Nickel (absent & excused)
Member at Large (2011-2012)	Steve Young
Member (2010-2013)	Dave Koch
Member (2010-2013)	Suzi Smith
Member (2009-2012)	Loretta Capra
Member (2011-2014)	Jennifer Rezac
Member (2011-2014)	Stan Shingles
Designated Director (2011-2012)	Mike Waldron
Secretary/Treasurer	Kent Blumenthal (absent & excused)

NNC Staff

Brittany Rejda, NIRSA Foundation and Event Management Coordinator  
Ashley Murphy, Director of Communications and Marketing

**III. Approve Minutes**

A. September 12-14, 2011 Midyear Minutes

**MOTION: Rugg/Smith. Approve midyear 2011 meeting minutes with the addition of Al Gentilini's name. Passed unanimously.**

**IV. Braden Raffle**

Capra recapped Laurie Braden's email about raffling a vacation stay at her summer home to raise money for the Braden and Founders Endowments. The Board agreed that this idea worth exploring and discussed possibilities of conducting an online auction.

*Action Item: Watts and Rejda will check into what will be required to do an online auction.*

*Action Item: Capra will follow up with Laurie Braden about possible dates for the stay and what minimum price she would suggest for the auction.*

**V. Architect Circle**

a. Brochure Status

Rejda and Young updated the Board on the status of the Architect Circle flyer and invoice. Young requested that the deadline for completion of the flyer and invoice be moved up, which will be completed by the end of October.

*Action Item: Rejda will ask the NNC marketing department if an earlier deadline can be accommodated and email Young and Rugg with the outcome.*

b. Letter Status

Young and Rugg have completed the letter and are awaiting the completion of the flyer to mail them out.

**VI. Support for NIRSA Initiative**

Rugg and the National School of Recreational Sports Management Chair Matt McGregor have placed several phone calls to each other but have not connected to discuss the needs of the School.

Board discussed what NIRSA events the Foundation could be more involved with. State Workshops, Regional Conferences, and Student Lead ons were a high priority for most Board members. Board discussed the possibility of a grant system, including an application process that could be utilized by various NIRSA stakeholder groups (e.g.

State Workshop hosts, Regional Conference hosts, , Emerging Recreational Sports Leaders conference planners, NIRSA Program Chairs for Institutes and Symposia, and the National School of Recreational Sports Management faculty.

*Action Item: Rejda will update Watts about a potential grant program for the Foundation as discussed by the Board, including timeline considerations. .*

*Action Item: Board will discuss how a grant process may relate to other NIRSA committee's involvement at state/regional events at the November teleconference.*

## **VII. Quilt Discussion**

The Board considered the format (auction or raffle) for the 2012 Quilt. The Board reached consensus that a raffle is the best fit for the 2012 event. Rezac will continue as lead for the 2012 Quilt raffle, with Shingles' help.

## **VIII. Scholarship Application Launch**

Rejda reported that both Student and Professional Foundation Scholarships launched on Monday, October 10, 2011 and standalone emails were sent out to targeted student and professional groups. Rejda reported stated that as of Wednesday, October 12, 2011, 13 Student J. Michael Dunn, 9 Professional, and 2 Student Applications had been submitted. Smith thanked Rejda and NNC staff members Simon Bravo and Ryan Rejda for the quick turnaround of the scholarship online applications and standalone emails.

## **IX. Work Team Updates**

### **a. Legacy Team**

Rugg reported contacting Darcy Bingham, who is currently traveling but will get back to him upon her return. Rugg shared he will talk to Kris Myers as well. Smith suggested Stan Campbell be considered for the Legacy work team.

### **b. Marketing**

Rezac reported that she spoke to Deb Swanson, who is very interested in the Foundation Marketing work team, but is confirming with her supervisor her availability for this volunteer commitment. . Rezac is working on an email to be sent out to other work team candidates suggested by the Board, Rezac will ask Eric Stoutner to Chair the Marketing work team. Rezac added that the timeline has for Marketing work team appointments has been delayed since the Foundation midyear meeting. Rugg confirmed a mid-December deadline for appointments was sufficient.

## **X. Other Business**

Capra suggested the new Board member FAQ developed by Shingles and Rezac be posted on the Foundation website with the Board application. Murphy added that there has been discussion about moving up these dates to coincide with the earlier Conference dates but was unsure of the deadline.

*Action Item: Rejda will confirm the application deadline date for the call to leadership and send to the Board; NNC Staff will circulate the current Foundation Board application for review by Board members by October 31.*

## **XI. Old Business**

- a. Donation option on Annual Conference Registration form

*Action Item: Rejda will check on the status of the 2012 Annual Conference registration form and confirm if a donation line able to be added.*

- b. Endowment MOUs

Smith updated the Board on the process to generate a template MOU for endowments. Smith and Capra have received the Gartenburg MOU from Mitch Gartenburg and will review it early next week. Once the template MOU has been finalized Smith will send it out to the entire Board.

- c. Scholarship Progress

Rugg ask if Rejda had connected with Chris Muller about the progress of the scholarship process. Rejda stated she had emailed him and they will need further follow up conversations as the deadline approaches. Smith and Capra have been working on a document to help with this process.

- d. Legacy Updates

Rugg asked if there were any further updates on Bill Thompson's legacy. Koch stated that he and Watts still need to follow up to confirm Bill's intentions.

- e. Other

Capra stated that she just received a follow up email from Laurie Braden and will forward more information on to the Board.

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## **XII. Adjournment**

**MOTION: Young/Capra. Adjourn the teleconference at 11:07am PST. Passed unanimously.**