



# 2012 Outstanding Sports Facilities Award

*\*Required Field*

Application Deadline: **November 1, 2011**

Please review [eligibility requirements](#) on the NIRSA website before you prepare your application.

## Applicant Information

Please enter the name of the person filling out this form, who agrees to be contacted by NIRSA and/or award judges with questions regarding this entry. This will also be the only individual with whom NIRSA will communicate regarding the status of the award process, including the announcement of winners. A campus Recreation Director's name or designee is preferred. If you have any questions about the application process, please contact Lexi Chaput, NIRSA OSF Committee Chair, at [lchaput@indiana.edu](mailto:lchaput@indiana.edu).

Name \_\_\_\_\_

Title \_\_\_\_\_

Institution/Organization \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

OSF Application Website Address \_\_\_\_\_

If selected for the OSF Award, would you be available to accept your award at the 2012 NIRSA Annual Conference March 27-30 in Tampa, Florida?

Yes

No

*Note: Your availability to attend the NIRSA Annual Conference will not impact the selection decision.*

## Consent & Release

Outstanding Sports Facilities Award winners will be prominently displayed on the NIRSA website. Images and other materials submitted with winning applications may also be used for educational purposes, NIRSA Member reference, and other NIRSA promotions and communications.

By submitting this application form, you grant NIRSA the nonexclusive right to copy, use and distribute all photographs, images, and other materials (including names of individuals, institutions, and companies) provided as part of your application, in part or in their entirety, for the purposes outlined above. You waive the right to inspect or approve use of your application materials and acknowledge that you have permission to use all images and materials contained in your application.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**NIRSA National Center**  
4185 SW Research Way  
Corvallis, OR 97333-1067  
tel: 541-766-8211  
fax: 541-766-8284  
email: [nirsa@nirsa.org](mailto:nirsa@nirsa.org)  
[www.nirsa.org](http://www.nirsa.org)

## Application Specifications

- Application form with payment information must be emailed by Tuesday, November 1, 2011. All other materials must be placed on an applicant-established webpage.
- Email the completed application form to [ashley@nirsa.org](mailto:ashley@nirsa.org). Do not send other materials, including photos and executive summary, via email. All other materials must be placed on an applicant-established webpage.
- Each applicant must provide a URL where photos and other materials can be viewed.
- Online materials must be available by Tuesday, November 1, 2011.
- Website must include clear links to each of the following:
  1. Digital photographs
    - All images must be labeled
    - Digital photographs must include, but are not limited to, one photo of each of the following:
      - Each activity space
      - Building exterior
      - Primary entrance
      - Ancillary spaces
      - Lounge(s)
  2. Executive Summary

Please submit an Executive Summary detailing your project and why/how it is worthy of an Outstanding Sports Facilities Award. Summary should be limited to 1,000 words total. To make the document as reader-friendly as possible, please format your Executive Summary to include headings for each criteria. Summary **must** address the following topic areas which are used to evaluate the application:

    - Correlation to the campus master plan and mission
    - Intended and actual impact to your recreation program
    - Unique aesthetic or architectural design features
    - Facility functionality
    - Relationship between facility design and staffing
    - Innovative construction materials or methods
    - Sustainable/Green features
    - Use of technology and how it benefits the customer, staff, and /or budget
- Website may include links to the following:
  - Blueprints/Floor plans
  - Architectural Drawings/Renderings
  - Marketing Brochures

Note: Websites should be considered a medium for storage of information. Application evaluation will be based on materials submitted, not creative components of the website itself.

Please be as thorough as possible with the application process. The judges will only use the website you create and the information you submit on this application form to make their decisions.

### General Facility Information

Name of Facility \_\_\_\_\_

Enrollment/Membership \_\_\_\_\_

Gross Square Feet \_\_\_\_\_

Net Square Feet \_\_\_\_\_

Program Utilization (% of total): Campus Recreation \_\_\_\_\_

Academics \_\_\_\_\_

Athletics \_\_\_\_\_

Other \_\_\_\_\_

Average Daily Participation \_\_\_\_\_

### Type of Construction

	Date Opened		Original Construction	
	Month	Year	Month	Year
<b>New Construction</b>				
<b>Complete Renovation</b>				
<b>Partial Renovation</b>				
<b>Expansion</b>				

### Construction Funding Information

Total Construction Cost (Excluding land and design fees) \_\_\_\_\_

Total Furnishings and Equipment Costs \_\_\_\_\_

	Funding Sources
<b>Debt/Financing</b>	
<b>Gifts</b>	
<b>Capital</b>	
<b>Student Fees</b>	
<b>Student Referendum</b>	
<b>Grants</b>	
<b>Other</b>	
<b>Funding Total</b>	

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## Management Team: Key Personnel

(e.g., Facility Operations,  
Facility Manager, Director)

Name \_\_\_\_\_

Title \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

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## Architectural Team

Firm Name \_\_\_\_\_

Contact Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Website \_\_\_\_\_

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## Architectural or Consulting Firm

Firm Name \_\_\_\_\_

Contact Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Website \_\_\_\_\_

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## General Contractor

Firm Name \_\_\_\_\_

Contact Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Website \_\_\_\_\_

## Facility Spaces

	Sq. Ft.	Quantity	Additional Features and Information
Administrative Office			
Athletic Training Room			
Class Room			
Climbing/Adventure			
Cycling Room			
Equipment Issue			
Fitness Center			
Fitness Center Storage Room			
Food/Juice/Vending			
Jogging Track			
Locker Room - Family			
Locker Room - Men's			
Locker Room - Women's			
Lounge			
MAC Gym			
Massage Room			
Meeting Space			
Multi-Purpose			
Outdoor Rec Support			
Pool - Lap			
Pool - Leisure			
Pool - Spas			
Racquetball/Handball			
Recreation Gym			
Retail			
Satellite Fitness Space			
Sauna			
Squash Court			
Steam Room			
Storage Room			
Strength Training			
Tennis			
Wellness Space			
<b>Other Areas</b>			

## Entry Fee & Payment Information

A non-refundable fee of \$250 is required for each OSF application. For security reasons, credit card information will only be used at the NIRSA National Center and will not be sent to judges. Alternatively, applicants may provide payment information by phone by contacting the NIRSA National Center (541-766-8211).

### Payment Type

Credit Card:  Visa  MasterCard  Discover  American Express

Name on Credit Card \_\_\_\_\_

Credit Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

Signature \_\_\_\_\_

Check: If you wish to pay by check, contact Ashley Murphy (541-766-8211) before submitting the application. Make checks payable to NIRSA; U.S. funds only. Entries will not be considered unless payment reaches the NIRSA National Center by Tuesday, November 1, 2011.

### Receipt

I do not require a receipt

Mail receipt to:

Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Fax receipt to:

Name \_\_\_\_\_

Fax number with area code \_\_\_\_\_

### Contact person regarding payment

Name \_\_\_\_\_

Phone \_\_\_\_\_

## Thank you!

Please email this file as an attachment to [ashley@nirsa.org](mailto:ashley@nirsa.org) by November 1, 2011.

After submitting your entry, you will receive an email confirmation from the NNC within 7 business days. If confirmation is not received, please contact [ashley@nirsa.org](mailto:ashley@nirsa.org).



NIRSA National Center: 4185 SW Research Way, Corvallis, Oregon 97333-1067  
tel: 541-766-8211 • fax: 541-766-8284 • email: [nirsa@nirsa.org](mailto:nirsa@nirsa.org)